

## Alabama Board of Athletic Trainers

2777 Zelda Rd

Montgomery, AL 36106

Phone: 334-420-7221

Fax: 334-263-6115

Email: [athletictrainers@alstateboard.com](mailto:athletictrainers@alstateboard.com)

Website: [www.athletictrainers.alabama.gov](http://www.athletictrainers.alabama.gov)

### MINUTES Board Meeting December 6, 2022

#### Members Present

Chris King, Board Chair  
Ciara Taylor, Vice Chair  
Lydia Thurston, Secretary  
James Robinson, MD  
Robert Agee, MD  
Kyle Southall  
Eric Law, MD (virtual)

#### Members Absent

Stephen Guthrie  
Clarke Jackson  
Wes Richardson

#### Others Present

Keith Warren, Executive Director  
Renee' Reames, recording secretary  
Jean-Marie Sailors, licensing assistant

The Alabama Board of Athletic Trainers met on Tuesday, December 6, 2022, at the Briarwood Christian School, 6255 Cahaba Valley Road in Birmingham, Alabama. Mr. Chris King, Board Chair, called the meeting to order at 6:41 p.m. Mr. Warren called Board roll and reported that a quorum of the members was present to conduct business.

The meeting was advertised on the Board's web site, [www.athletictrainers.alabama.gov](http://www.athletictrainers.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act. Chairman King welcomed everyone attending the meeting.

APPROVAL OF MINUTES: Chairman King reported that a copy of the minutes from September 6, 2022, Board meeting was distributed to the members prior to the meeting for their review.

MOTION: Mr. Robinson made a motion to dispense with the reading of the September meeting minutes and approve the minutes as presented. The motion was seconded by Ms. Thurston and unanimously approved by the Board.

EXECUTIVE DIRECTOR REPORT: Mr. Warren presented the Executive Director's Report (report available in the Board's official Book of Minutes).

Financial Report: Mr. Warren reported on the financial activities of the Board for fiscal year 2022 ending September 30, 2022, along with fiscal year 2023 for the period ending November 30, 2022.

MOTION: Dr. Agee made a motion to accept the financial reports as presented. The motion was seconded by Dr. Robinson and unanimously approved by the Board.

Licensees Report: Mr. Warren also reported on the current number of licensees (#971), indicating that the renewal period was open for late renewal of licenses.

Mr. Warren introduced Ms. Jean-Marie Sailors as the new licensing assistant with the Board.

Mr. Warren presented a list of new licensees since the last Board meeting held in September. He also presented a complete list of licensees as of November 30, 2022, for the Board's approval (list available in the Board's official Book of Minutes).

MOTION: Dr. Agee made the motion to ratify the Executive Director's approval of the new and renewed applications for licensure. The motion was seconded by Dr. Robinson and unanimously approved by the Board.

LEGAL COUNSEL REPORT: Chairman King reported that Mr. Bledsoe was not available, and the Legal Counsel report was tabled until Mr. Bledsoe could join the meeting virtually.

#### OLD BUSINESS

ALATA Request for 2023 Educational Grant: Mr. Southall presented an updated request from ALATA for educational grant funds for 2023 (report available in the Board's official Book of Minutes). Mr. Warren reported that the Board had no limitation on the amount of the grant award(s), and he had discussed this matter with the Comptroller's office and Examiners of Public Accounts. He reminded the Board about the general limitations of the Board's budget. The Board discussed use of funds to offset licensees' CE enrollment cost by allocating a grant amount toward CE registration, etc.

MOTION: Ms. Taylor made the motion to grant an educational grant award of \$15,000 to ALATA. The motion was seconded by Dr. Robinson and unanimously approved by the Board.

Website Proposal: Mr. Warren commented on the recent email he sent to the members about examples of other Boards' websites. He indicated that a test website would be available to the members prior to the public release of the website. He also indicated that a section on Frequently Asked Questions would be included, and he asked for recommendations. He reported that the Board had previously approved an expenditure of \$8,000 and the estimated cost may be as high as \$10,000. Chairman King asked that the website modifications be a priority for the Board to accomplish.

MOTION: Dr. Robinson made a motion to approve the estimated \$10,000 expenditure to update the Board's website. The motion was seconded by Mr. Southall and unanimously approved by the Board.

#### NEW BUSINESS

Initial Licensing Fees during Renewal Period: Mr. Warren recommended that the Board approve for new licensee, who apply on October 15<sup>th</sup> through the remainder of the calendar year, pay the full licensing fee and have their license promoted to the next licensing year and their license would expire December 31<sup>st</sup> of the following calendar year. He also indicated that the application would include a question about having been previously licensed in the State, to allow previous licensees to be issued their previous license number.

MOTION: Mr. Southall made the motion to approve the fee structure for initial applications received between October 15<sup>th</sup> through the end of a calendar year, as recommended. The motion was seconded by Ms. Thurston and unanimously approved by the Board.

Update on the Specifications for Administrative Services Contract: Chairman King indicated that Mr. Bledsoe was not available to present an update on specifications for the Administrative Services Contract, and he reminded the Board that the emergency contract was through February 28, 2023.

Advisory Council Report: Chairman King presented a copy of the Advisory Council minutes from previous meetings to include June 21, 2022 meeting, August 21, 2022 meeting, September 6, 2022 meeting and September 25, 2022 meeting.

MOTION: Dr. Robinson made a motion to accept the Advisory Council meeting minutes as presented. The motion was seconded by Mr. Southall and unanimously approved by the Board.

Mr. Warren presented a list of Supervising Physicians who had requested pre-approval to supervise more than 15 Athletic Trainers (list available in the Board's Official Book of Minutes). He indicated that several notices were sent to the supervising physicians about this process. He explained that some physicians were being recommended for conditional approval pending receipt of additional information (report available in the Board's official Book of Minutes).

MOTION: Dr. Robinson made a motion to approve the requests to supervise more than 15 Athletic Trainers as presented. The motion was seconded by Ms. Southall and unanimously approved by the Board.

Dr. Law reported that the Advisory Council recommended the approval for Athletic Trainers performing Dry Needling and he presented an Attestation form for licensees to apply to the Board and document BOC training. He explained that the Attestation form also required the supervising physician's signature, and a definition of Dry Needling was also presented to the Board. The Board discussed identifying a licensee's ongoing training to maintain skills in Dry Needling.

MOTION: Mr. Southall made a motion to approve the Dry Needling definition and Attestation form as presented. The motion was seconded by Ms. Thurston and unanimously approved by the Board.

There were no changes to the form and the Board agreed that a new Attestation form would be submitted if the licensee had a change in supervising physician.

Mr. Warren indicated that the Attestation Form and definition of Dry Needling would be submitted to the Board of Medical Examiners for approval.

Recommended Changes to the Protocol: Chairman King reported that the Advisory Council recommended that the Athletic Trainers' Protocol be modified based on the BOC Practice Analysis, 8<sup>th</sup> Edition. A copy of the current Protocol vs. the proposed revised Protocol was presented to the Board. Dr. Robinson explained that one of the big changes in the proposed protocol was removing reference to *prescribe* and changing to *administer* (section IV.C of the proposed Protocol).

MOTION: Ms. Thurston made a motion to approve the revised Athletic Trainers Protocol as presented. The motion was seconded by Dr. Agee and unanimously approved by the Board.

Mr. Warren indicated that the new Protocol would be submitted to the Board of Medical Examiners for approval.

Proposed 2023 Board Meeting Calendar: Chairman King presented a list of dates in 2023 for the Board to conduct meetings. The Board discussed changes to the meeting dates and Chairman King proposed the Board approve to meeting on January 17, 2023, if needed and again on March 28, 2023. He explained that should it not be necessary for the Board to meet in January, then the first meeting of calendar year would be on February 21, 2023. Chairman King also recommended that the first meeting in 2023 be held at the Board's office in Montgomery, along with the mid-year meeting.

MOTION: Dr. Agee made the motion to approve the following dates for the Board to meeting in 2023: January 17, February 21, March 28, June 3, July 18, September 12 and December 5, 2023, as discussed. The motion was seconded by Mr. Southall and unanimously approved by the Board.

Annual Election of Board Officers: Mr. Warren reported that the annual election of Board officers was due.

MOTION: Dr. Robinson made the motion that the current slate of officers remain the same with Mr. King as Board Chair, Ms. Taylor as Board Vice Chair and Ms. Thurston as Board Secretary. The motion was seconded by Mr. Southall and unanimously approved by the Board.

ANNOUNCEMENT AND OTHER BUSINESS

ALATA Update: Mr. Southall presented an update on the activities of the ALATA and thanked the Board for the 2023 grant award to the Association. He reported that a new location for the 2023 annual meeting was being reviewed, and commented on the individual grant opportunities within the ALATA, and announced the unveiling of the AT Hall of Fame.

Chairman King reported on the potential for proposed legislation on improving the application process for licensure.

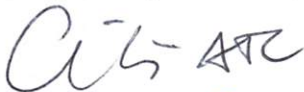
Update on Board Terms: Chairman King reported that Mr. Jackson's term was expiring in December 2022 and he acknowledged Mr. Jackson's service on the Board. Mr. Warren indicated that a certificate of service would be requested from Governor Ivey's office for Mr. Jackson. Mr. Warren also indicated that he would be requesting a letter from the Association to document the continuation of Mr. Southall's term as President of the Association, while serving as ex-officio member on the Board.

Next Board Meeting: Chairman King reminded the members about the upcoming Board meetings in 2023, with the first meeting tentatively on January 17, 2023, if needed, and the meeting would be held at the Board's office in Montgomery. A reminder notice will be sent to the members before the meeting.


Adjournment: Chairman King called for any announcements and other business of the Board and there were none.

MOTION: Mr. Southall made a motion that the meeting be adjourned. The motion was seconded by Dr. Robinson and unanimously approved by the Board. Chairman King adjourned the meeting at 8:51 p.m.

Respectfully Submitted,



Chris King  
Board Chair



Keith E. Warren  
Executive Director

/rr