

## Alabama Board of Athletic Trainers

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### MINUTES Board Meeting September 6, 2022

#### **Members Present**

Chris King, Board Chair  
Ciara Taylor, Vice Chair  
Lyndia Thurston, Secretary  
Clarke Jackson  
Eric Law, MD  
James Robinson, MD  
Robert Agee, MD  
Wes Richardson  
Kyle Southall

#### **Members Absent**

Stephen Guthrie

#### **Others Present**

Keith Warren, Executive Director  
Matt Bledsoe, Legal Counsel (virtual)  
Renee' Reames, recording secretary

The Alabama Board of Athletic Trainers met on Tuesday, September 6, 2022, at the Briarwood Christian School, 6255 Cahaba Valley Road in Birmingham, Alabama. Mr. Chris King, Board Chair, called the meeting to order at 7:17 p.m. Mr. Warren called Board roll and reported that a quorum of the members was present to conduct business.

The meeting was advertised on the Board's web site, [www.athletictrainers.alabama.gov](http://www.athletictrainers.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act. Chairman King welcomed everyone attending the meeting.

**Approval of Minutes:** Chairman King reported that a copy of the minutes from June 4, 2022, Board meeting was distributed to the members prior to the meeting for their review.

**MOTION:** Ms. Thurston made a motion to dispense with the reading of the June meeting minutes and approve the minutes as presented. The motion was seconded by Mr. Southall, and unanimously approved by the Board.

**Executive Director Report:** Mr. Warren presented the Executive Director's Report (report available in the Board's official Book of Minutes). The report included the financial activities of the Board for the period ending August 31, 2022, along with the current number of licensees (942).

**MOTION:** Mr. Southall made a motion to accept the financial report as presented. The motion was seconded by Dr. Robinson and unanimously approved by the Board.

Mr. Warren reported that he was in the process of hiring a new licensing specialist to support the Board's activities.

Approval of New Licensees: Mr. Warren presented a list of new licensees for the Board's approval (list available in the Board's official Book of Minutes).

MOTION: Dr. Agee made the motion to ratify the Executive Director's approval of the new applications. The motion was seconded by Dr. Law and unanimously approved by the Board.

Reassignment of Prior License Number: Mr. Warren reported that the online application process was being modified to allow an individual to be assigned the same license number that they once held with the Board.

Military Spouse Rule: Mr. Warren reported that the approval of the first application of spouse of active-duty military personnel was processed and the online licensing fee was waived in accordance with the Board's rules.

Online Applications and Supervising Physician (pre-approval to supervise more than maximum number of 15 licensees): Mr. Warren reported that he was working with Alabama Interactive about posting alerts during the online enrollment to notify Athletic Trainers and supervising physicians about the supervision limitation. He explained that this was based on the new rule about physician supervision of a maximum of 15 Athletic Trainers and explaining the process to seek Board's pre-approval if supervision exceeded 15 licensees.

Legal Counsel Report: Mr. Bledsoe reported that specifications for an administrative services contract would need to be created for Board approval. He reminded the Board that the emergency contract for administrative services with Warren and Company, Inc. would expire February 28, 2023. The type of specifications would be determined by the State's Purchasing Department to bid the services or request proposals (RFP). He indicated that he planned to have the new specifications available to present at the next Board meeting.

Update on 2022 ALATA Educational Grant: Mr. Southall reported on ALATA's utilization of the 2022 educational grant. A chart of expenditures was provided to the members for their review (report available in the Board's official Book of Minutes).

Request for 2023 Educational Grant from ALATA: Mr. Southall presented a request for educational grant funds for 2023 (report available in the Board's official Book of Minutes). The Board discussed having the authority to increase the amount of grant funds and release incremental allocations. Mr. Warren reported that he would discuss the matter with the Board's Legal Counsel and inquire to the State Examiners of Public Accounts about any limitations in grant funds. The Board also discussed whether funds could be used to offset licensees' CE enrollment cost by allocating a grant amount toward CE registration. An allocation of funds toward an incentive in-state work program was also discussed and the incentive program in Louisiana was discussed. Mr. Warren commented on presenting proposed legislation to establish an in-state work incentive program for licensure.

DEFERRED: Chairman King deferred the matter to the next Board meeting.

Advisory Council Report: Dr. Law reviewed the procedure recommended by the Advisory Council regarding the notification and online registration process to alert supervising physicians about the number of licensees under their supervision and the requirement to seek Board approval to supervise more than the maximum number of 15 Athletic Trainers. Mr. Warren reported that he and Mr. Hart, with the Medical Examiners Board, would be working together on the initial notification to supervising physicians about the rule requirements and the process to request pre-approval to supervise more than maximum number of licensees. Dr. Law reported that a request form was recommended for this pre-approval process.

Dr. Law reported that the Advisory Council was in the process of reviewing criteria on the practice of dry needling to recommend to the joint Boards. He reported that the Advisory Council was scheduled to meet again in September.

Dr. Law also reported that the Advisory Council was reviewing the BOC Practice Analysis to recommend updates to the current protocol for Athletic Trainers.

Website Proposal: Mr. Warren reported that he was working on the redesign of the Board's website and would present a proposal at the next Board meeting.

ALATA Update: Mr. Southall commented on the success of the ALATA annual meeting and plans for the next annual meeting, which may involve a larger venue for the 2023 meeting.


Next Board Meeting: Chairman King reminded the members about the upcoming Board meetings scheduled October 4<sup>th</sup> and December 6, 2022, tentatively to be held at the Briarwood Christian School in Birmingham. A reminder notice will be sent to the members before the meeting.

Adjournment: Chairman King called for any announcements and other business of the Board and there were none.

MOTION: Ms. Taylor made a motion that the meeting be adjourned. The motion was seconded by Dr. Law and unanimously approved by the Board. Chairman King adjourned the meeting at 8:34 p.m.

Respectfully Submitted,

  
Chris King  
Board Chair

  
Keith E. Warren  
Executive Director

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