

Alabama Board of Athletic Trainers

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MINUTES

Board Meeting

February 21, 2023

Members Present

Chris King, Board Chair
Ciara Taylor, Vice Chair
Lydia Thurston, Secretary
James Robinson, MD
Kyle Southall
Eric Law, MD (virtual)
Derick Bothwell

Members Absent

Stephen Guthrie
Wes Richardson
Robert Agee, MD

Others Present

Keith Warren, Executive Director
Renee' Reames, recording secretary

The Alabama Board of Athletic Trainers met on Tuesday, February 21, 2023, at the Board's office located at 2777 Zelda Road in Montgomery, Alabama. Mr. Chris King, Board Chair, called the meeting to order at 6:37 p.m. Mr. Warren called Board roll and reported that a quorum of the members was present to conduct business.

The meeting was advertised on the Board's web site, www.athletictrainers.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act. Chairman King welcomed everyone attending the meeting.

APPROVAL OF MINUTES: Chairman King reported that a copy of the minutes from December 6, 2022 Board meeting was distributed to the members prior to the meeting for their review. Mr. Southall recommended corrections to the minutes on page 2, in Old Business, to reflect a motion to approve a \$35,000 educational grant award to ALATA, and on page 3, in the Advisory Council report, to change the motion to read seconded by Mr. Southall regarding approval of Supervising Physicians.

MOTION: Dr. Thurston made a motion to approve the minutes with the recommended corrections. The motion was seconded by Dr. Robinson and unanimously approved by the Board.

EXECUTIVE DIRECTOR REPORT: Mr. Warren presented the Executive Director's Report (report available in the Board's official Book of Minutes).

Financial Report: Mr. Warren reported on the financial activities of the Board for the period ending January 31, 2023. He reported a budget of \$110,000 for FY 2023.

Mr. Warren reported that line-item adjustments were being made from the \$15,000 previously budgeted grant allocation, to pay the \$35,000 grant. He explained the State's budgeting periods and indicated that a portion of the grant would be paid in the current quarter and the reminding balance paid in third quarter.

MOTION: Dr. Robinson made a motion to accept the financial report as presented. The motion was seconded by Mr. Southall and unanimously approved by the Board.

Licensees Report: Mr. Warren also reported a decline in the number of licensees from prior year, and reported 857 current licensees. He presented a list of new licensees for the Board to ratify approval.

MOTION: Mr. Southall made the motion to approve the new Athletic Trainer applications. The motion was seconded by Dr. Taylor.

Dry Needling: Mr. Warren reported that Dry Needling had been submitted and would be posted on the Board's website. The Board discussed preparing information to explain to the licensees the Board's application process to practice Dry Needling. Mr. Warren indicated that he would work with Dr. Law and Mr. Southall in preparing this summary. The Board agreed that no grandfather privileges would be accepted, and the applicant/licensee would be required to show evidence of required training.

LEGAL COUNSEL REPORT: Chairman King reported that Mr. Bledsoe was not available, and the information about the Emergency Administrative Services Contract would be discussed later in the meeting.

The Board discussed creating specifications for Administrative Services.

MOTION: Mr. Southall made the motion to authorize the Board Chair to work with the Board's Legal Counsel in developing Request for Proposal specifications for Administrative Services based on the prior specification for services and the Board's Legal Counsel submit the specifications to State Purchasing to solicit proposals. The motion was seconded by Dr. Thurston and unanimously approved by the Board.

OLD BUSINESS

Approval of Emergency Contract: Chairman King reported that the emergency contract for Administrative Services was scheduled to expire at the end of February, and the new RFP specifications were pending.

MOTION: Dr. Taylor made the motion to approve an emergency contract for Administrative Services with Smith Warren Management Services effective through September 30, 2023. The motion was seconded by Mr. Southall and unanimously approved by the Board.

Website Proposal: Mr. Warren reported that a quote of \$8,375 for website design services had been received and an agreement signed in February, and plans were for the website to be available in March. The Board discussed creating other information to be added to the Board's website, e.g., frequently asked questions, multiple photos to scroll through highlighting athletic training activities, link to State Association, etc.

NEW BUSINESS

Advisory Council Report: Dr. Law, Chairman of the Advisory Council, reported on establishing requirements for Athletic Trainers to practice emergency IVs, to include occupational setting protocols and supervision, practice limitations, etc. He reported that the next Advisory Council meeting was scheduled in April.

Dr. Law presented a copy of the December 4, 2022 Advisory Council meeting minutes for the Board's approval.

MOTION: Dr. Robinson made a motion to accept the Advisory Council's December meeting minutes as presented. The motion was seconded by Mr. Southall and unanimously approved by the Board.

Board Term and Elections: Chairman King reported that two board member terms were scheduled to expire December 31, 2023, that were currently held by Mr. Richardson and Chairman King. The Board reviewed the statute § 34-40-3 concerning the appointment of members, annual meeting, terms and duties and discussed notifying the licensees about the election of Board members.

MOTION: Dr. Robinson made the motion to approve the use of electronic notification for all communications of the Board. The motion failed for lack of a second.

The Board discussed forms of notification to the licensees about the upcoming election and nomination process, and it was the consensus of the Board to notify the licensees about the election via email notification and to continue to mail postcards to the licensees.

Advisory Council Term: Chairman King reported that Daniel Lindsey's term on the Advisory Council was scheduled to expire June 30, 2023. He had served a partial term and was interested in continuing to serve on the Council.

MOTION: Mr. Southall made the motion to appoint Daniel Lindsey to another term on the Advisory Council. The motion was seconded by Dr. Taylor and unanimously approved by the Board.

ANNOUNCEMENTS AND OTHER BUSINESS

ALATA Update: Mr. Southall, President of the Alabama Association of Athletic Trainers, reported that the Association's annual conference would be held in Trussville Civic Center beginning June 2, 2023, and the agenda for the conference was being prepared, which included a Town Hall meeting to present awards, as well as conduct the election of members to the Alabama Board of Athletic Trainers, and various educational opportunities during the conference.

Mr. Southall also commented on the Educational Grant funds and recommended 65% of the funds be used to offset the cost to the licensees to participate in the educational programs offered by the Association to meet the Board's licensing renewal criteria.

MOTION: Dr. Taylor made the motion to allocate 65% of the ALATA grant allocation toward the cost by licensees in obtaining continuing education and ALATA provide an annual written report to the Board documenting the educational cost. The motion was seconded by Mr. Bothwell and unanimously approved by the Board.

The Board discussed establishing flexibility in the allocation of grant funds when training expenses were lower than 65% and discussed designating \$45,000 to \$50,000 for future budgeted amount of an Educational Grant to ALATA.

MOTION: Dr. Taylor made the motion to allocate \$50,000 as a budgeted item for the ALATA Educational Grant, based on and in compliance with the Board's Rule 140-X-7-.03. The motion was seconded by Dr. Robinson and unanimously approved by the Board.

Certified Medication Assistant

Dr. Robinson reported that Athletic Trainers (AT) were not allowed to administer medications if not certified as a Medication Assistant (CMA). He and the Board discussed the qualifications of a licensed AT that exceeded the CMA training. Also discussed were the after-hour situations that an AT was involved that needed medical attention, e.g., diabetics, seizures, etc. Dr. Robinson recommended the Board present information to the Board of Nursing (BON) requesting ATs be allowed to administer medications. Chairman King asked Mr. Southall to spearhead a task force of the Association to assist in comparing AT and CMA training and Mr. Warren indicated that he would contact the BON's legal counsel about pursuing this matter.

Next Board Meeting: Chairman King reminded the members about the next scheduled Board meeting was March 28, 2023. He indicated that the 2023 Legislative Session was scheduled to begin March 7, 2023, and recommended the Board plan to meet on March 28, 2023, should issues arise that need the Board's attention. A reminder notice would be sent to the members before the meeting.

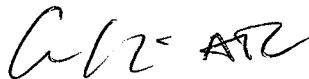
Chairman King also reminded the members about the annual ALATA meeting scheduled the first weekend of June at the Trussville Civic Center, beginning on June 2, 2023.

ADJOURNMENT

Chairman King called for any announcements and other business of the Board and there were none.

MOTION: Dr. Law made a motion that the meeting be adjourned. The motion was seconded by Dr. Thurston and unanimously approved by the Board. Chairman King adjourned the meeting at 8:40 p.m.

Respectfully Submitted,



Chris King
Board Chair



Keith E. Warren
Executive Director

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